FEDERAL AVIATION ADMINISTRATION

OE/AAA®

OBSTRUCTION EVALUATION / AIRPORT AIRSPACE ANALYSIS

DESK REFERENCE GUIDE

SUBJECT: Subscriptions

You are required to have a registered e-filing account

Subscription Preferences

Registered OE/AAA users can set up subscription(s) for the FAA to provide **e- mail notification of Off Airport aeronautical studies** conducted for obstacles in locations and/or statuses that are of interest to you.

Subscriptions are only available to registered users through the public OE/AAA website. Cases sent to you that fall within your preferences are those in a valid public status i.e. Proposed (WRK, EVL), CIR, Interim (NPF), or Determined.

*Cases in NEW, ADD and TER status are not returned in the subscription distribution. <u>On Airport cases are not included in the subscription functionality</u>.

To setup Subscription Preferences to receive e-mail notification of cases you've asked the FAA to inform you of (Subscription Preferences), follow these steps:

Login to your account; on your Portal Page, in the My Account column, under the Email Notifications header, select the blue "**Subscription Preferences**" link to begin setup.

OE/AAA Portal Page

Federal Aviation Administration

My Subscriptions screen

The OE/AAA system will automatically notify you via email based on the subscription(s) created.

1. To add a new subscription, select on the link "Add a new subscription"
2. To modify a current subscription, select on the subscription name
3. To activate/deactivate a subscription, select the link in the "Current Status" column
4. Allow up to 24 hours for notification to begin

My Subscriptions

Subscription Information

The OE/AAA system will automatically notify you via email based on the subscription(s) created

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- To modify a current subscription, select on the subscription name
- To activate/deactivate a subscription, select on the link in the "Current Status" column
- Allow up to 24 hours for notification to begin

Add a new subscription

No Subscriptions Found

- **Enter a name for your subscription**

Add a new subscription

Add Subscription   ✕

Name:

Cancel   Add

- **Select the 'Add" button (after entering a subscription name)**

Add Subscription   ✕

Name: Pending Studies subscription (EXAMPLE)

Cancel   Add

Your subscription is now created (but deactivated); it's ready for you to add Subscription Filters.

Subscription

Subscriptions - Desk Reference Guide

| Pending Studies : created on | 08/02/2025 |

Subscription is currently Deactivated (You must add a filter before you can activate)

Filter Type: [▼]
Subscription List

- **Add Subscription Filters based on the following criteria:**

    Subscription Information

Airport(s)

1. Duration Type
2. Latitude/Longitude Coordinates (for a point and a straight line)
3. OE Case(s)
4. Polygon
5. State(s)
6. Status
7. Structure Heights (AGL)
8. Structure Heights (AMSL)
9. Structure Types

Subscription

Subscriptions - Desk Reference Guide

| Pending Studies : created on | 08/02/2025 |

Subscription is currently Deactivated (You must add a filter before you can activate)

Filter Type: [▼]
Subscription List

- **The subscription List link displays your "My Subscriptions" screen. This is where you can view the created subscriptions in your account; by Name, Creation date and Current Status.**

- **The ability to delete individual subscriptions is also available.**

- **As desired, use the Subscription Name, Filter Type and Subscription List link to continue adding other Subscription Filters to meet your criteria.**

Filter Type example #1:

Subscription

Pending Studies : created on 08/02/2025

Subscription is currently Deactivated (You must add a filter before you can activate)

Filter Type: [Status ▼]
Subscription List

Update Status Filters

☐ Circularization ☐ Determined ☐ Interim
☐ Work In Progress

[Update Status Filters]

Filter Type example #2:

New Structures: created on 07/31/2025

Subscription is currently Deactivated (You must add a filter before you can activate)

Filter Type: [Structure Type ▼]
Subscription List

Update Structure Filters

☐ Antenna - Side Mount	☐ Antenna - Top Mount	☐ Antenna Tower
☐ Barge Crane	☐ Billboard	☐ Bridge
☐ Building	☐ Building w/Wind Turbine	☐ Catenary Wire
☐ Cell-On-Wheels	☐ Chimney	☐ Construction Equipment
☐ Crane	☐ Deviation from Red Obstruction Light Standards	☐ Drilling Rig
☐ Feasibility Study	☐ Flagpole	☐ High Mast Illumination
☐ Interstate Highway	☐ Landfill	☐ Light Pole
☐ Lighting Study	☐ Lighting Study for Met Tower	☐ Lighting Study for Wind Turbine
☐ Met Tower (non-WT Farm)	☐ Met Tower (w/WT Farm)	☐ Monopole
☐ Other Traverseway	☐ Other With Antenna	☐ Other Without Antenna
☐ Power Line	☐ Private Road	☐ Public Roadway
☐ Railroad	☐ Sign	☐ Solar Panel
☐ Solar Tower	☐ Stack	☐ Tower
☐ Transmission Line	☐ Utility Pole	☐ Waste Management Facility
☐ Water Tank	☐ Waterway	☐ Wind Turbine
☐ Workover Rig		

[Update Structure Filters]

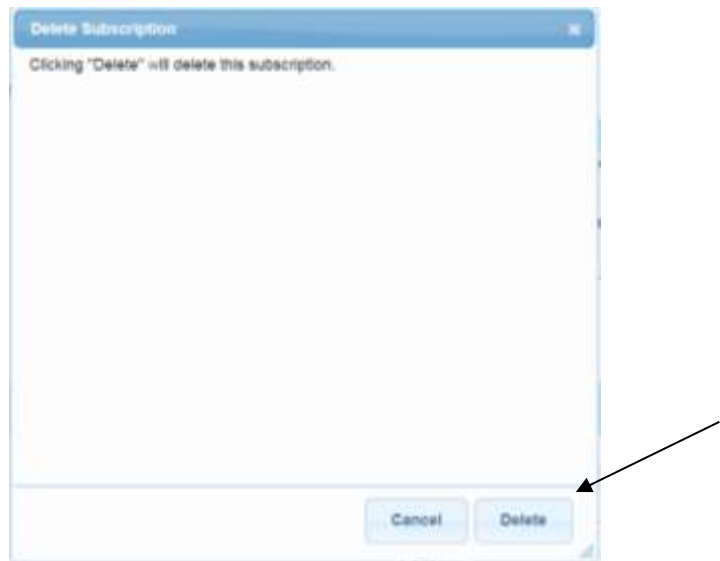**To "Delete" a subscription, select the "Delete" link next to the applicable Structure Type Filter.**

Subscription

New Structures: created on   07/31/2025

Subscription is currently Deactivated (click to Activate)
Structure Type Filter:
Building w/Wind Turbine Delete
Flagpole Delete
Barge Crane Delete
Met Tower (non-WT Farm) Delete
Met Tower (w/WT Farm) Delete
Tower Delete
Water Tank Delete

• **Select the "Delete" button to delete the selected subscription.**

Delete Subscription

Clicking "Delete" will delete this subscription.

Cancel   Delete

Activate Subscription

By entering the **Activation Date and clicking "Activate"** you are agreeing to the following terms.

1. I agree to provide the FAA with a valid email address so I may receive electronic notification of aeronautical studies based on my preferences.

2. I agree to establish and maintain my preferences.

3. I agree that if I change my e-mail address, it is my responsibility to update my user profile.

4. I understand that the FAA only solicits input from the public on cases that are issued a Public Notice and Circularized.

* The Activation Date: (MM/DD/YYYY must be greater than last Saturday)

Activate Subscription

I agree to provide the FAA with a valid email address so I may receive electronic notification of aeronautical studies based on my preferences. I agree to establish and maintain my preferences. I agree that if I change my e-mail address, it is my responsibility to update my user profile. I understand that the FAA only solicits input from the public on cases that are issued a Public Notice and Circularized.

By entering the Activation Date and clicking "Activate" you are agreeing to the above terms.

* Activation Date: [   ] (MM/DD/YYYY and must be greater then last Saturday)

August 2025

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Cancel   Activate

Subscription

Subscriptions - Desk Reference

New Structures: created on 07/31/2025

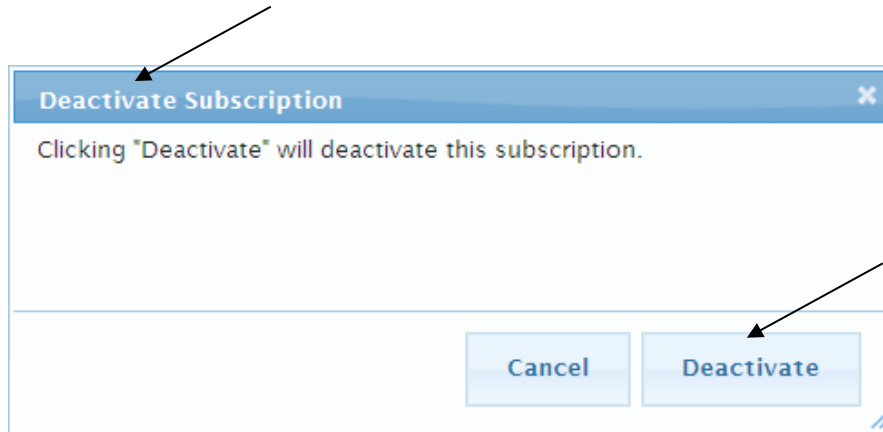Subscription is Active (click to Deactivate)
Structure Type Filter:
Building w/Wind Turbine Delete
Flagpole Delete
Barge Crane Delete
Met Tower (non-WT Farm) Delete
Met Tower (w/WT Farm) Delete
Tower Delete
Water Tank Delete

Filter Type: [▼]
Subscription List

•   Select the "Deactivate" button to deactivate the selected subscription.

The OE/AAA System will automatically notify you via email based on your Subscription Preferences when an Off Airport case is updated by the FAA and falls within your selected filters.

You will only receive updates when a subscription is activated and the FAA updates cases that fall within your preferred Subscription Filters.

Listed below are OE/AAA cases that are recently changed and belong to your "SFO" Subscription:

ASN	Status	Structure	Duration	City	State	Latitude	Longitude	Elevation	AGL
2025-AWP-9322-OE	Determined	Transmission Line	Permanent	San Bruno	CA	37° 38' 47.33" N	122° 24' 15.63" W	9	70
2025-AWP-12426-OE	Work In Progress	Crane	Temporary	Half Moon Bay	CA	37° 30' 14.53" N	122° 29' 24.37" W	7	75
2025-AWP-12461-OE	Work In Progress	Crane	Temporary	San Bruno	CA	37° 38' 47.33" N	122° 24' 15.63" W	9	105
2025-AWP-12473-OE	Work In Progress	Crane	Temporary	Redwood City	CA	37° 31' 19.59" N	122° 15' 27.46" W	8	220

4 total case(s)